



MALTA EU2017
PARLIAMENTARY DIMENSION

General Information

Meeting of the Chairpersons of COSAC

22 - 23 JANUARY 2017
MALTA

Meeting venue

The Xara Lodge
Sqaq taċ-Ċawla
Triq il-Belt
Rabat
MALTA

Phone: +356 2256 7567
Email: events@xaracollection.com
Website: www.xaralodge.com

Click [here](#) for a map of the area.

Hotels

Participants are encouraged to book their hotel rooms at the earliest possible at one of the recommended hotels below. The preferential rates negotiated by the House of Representatives are guaranteed until **20 December 2016** and rooms will be assigned on a first-come first-served basis.

Participants are kindly asked to book accommodation directly with the hotels using the links provided below in order to benefit from the preferential rates.

Grand Hotel Excelsior *****

Room Type	Preferential rate per room per night
Single Deluxe, inland view	€135
Single Deluxe, partial sea view	€150
Including	Buffet breakfast, WiFi and VAT
Excluding	€0.50 Eco contribution tax per night

Click [here](#) to book directly with the hotel and insert **210** in the **promo code** field when making your reservation.

Phone: +356 2125 0520
Email: info@excelsior.com.mt
Website: www.excelsior.com.mt

Click [here](#) for a map of the area.

Cancellation policy:

Free cancellation up to one day prior to arrival. Modifications and late cancellations on the day of arrival are not allowed. Credit Card provided at time of booking will be charged for the entire stay. All reservations must be guaranteed with a valid credit card. If the credit card used to guarantee the booking is invalid, the hotel reserves the right to cancel the reservation prior to arrival.

Fortina Spa Resort *****

Room Type	Preferential rate per room per night
Standard	€120.00
Including	Buffet breakfast, WiFi and VAT
Excluding	€0.50 Eco contribution tax per night

Attached **booking form** should be duly filled in and forwarded to the Fortina Spa Resort.

Phone: +356 2346 2121/0
 Email: info@fortinasparesort.com
 Website: www.fortinasparesort.com

Click [here](#) for a map of the area.

Cancellation policy:

No deposit will be processed at the time of booking, however credit card details are required to guarantee room reservation. If cancellation is made within 2 days of arrival date and in the case of no-show, the first night will be charged for. **All cancellations have to be in writing.**

Hotel Fortina ****

Room Type	Preferential rate per room per night
Standard	€86.50
Including	Buffet breakfast, WiFi and VAT
Excluding	€0.50 Eco contribution tax per night

Attached **booking form** should be duly filled in and forwarded to the Hotel Fortina.

Phone: +356 2346 2121/0
 Email: info@hotelfortina.com
 Website: www.hotelfortina.com

Cancellation policy:

No deposit will be processed at the time of booking, however credit card details are required to guarantee room reservation. If cancellation is made within 2 days of arrival date and in the case of no-show, the first night will be charged for. **All cancellations have to be in writing.**

Arrival and departure

Participants are to arrange their own transfers from and to the airport.

The Malta International Airport is located approximately 10 km or a 10-15 minute drive to the Grand Hotel Excelsior, Floriana, depending on traffic, and approximately 12 km or a 15-20 minute drive to the Fortina Spa Resort and Hotel Fortina, depending on traffic. Link to the Malta International Airport website: www.maltairport.com

Public Transport

Bus number X4 connects the Malta International Airport directly to Floriana and Valletta; the journey takes approximately 40 minutes, depending on traffic, and a ticket costs €1.50. Tickets can be purchased directly on the bus. There are no direct bus connections between the airport and Sliema.

Link to the Malta Public Transport website: www.publictransport.com.mt/airport-services

Taxi

A taxi from the Malta International Airport to Floriana/Valletta/Sliema takes approximately 15-20 minutes, depending on traffic and costs around €20 one way.

A taxi rank is located outside the airport.

www.maltairport.com/passenger/getting-here/taxi-service

Transport

Transfer from the recommended hotels to the meeting venue and to the social functions will be provided by the organisers.

Registration

Accreditation

Delegates are required to be registered via the online accreditation system through the designated delegate accreditation officer (DAO) of each Chamber/Parliament at <https://delegation.eu2017.mt>.

The deadline for registration is **11 January 2017**.

Hotel/Venue

Registration desks will be open at the recommended hotels on Sunday, 22 January 2017 from 15:00 to 19:00. Delegates arriving later will be able to register at the meeting venue on Monday, 23 January 2017 from 08:00.

Badges

Upon registration participants will receive their identity badge and the information package.

Delegates who will not be staying at one of the recommended hotels and who would like to join the dinner on Sunday, 22 January 2017 are required to pick up their badge at the registration desk in the Grand Hotel Excelsior, Floriana, or at the Fortina Spa Resort, Sliema, at the times indicated above and may join the transfer from this hotel to the social function venue.

Colours of the lanyards attached to the badges:

Red:	Head of delegation
Blue:	Delegate
Grey:	Local Support/Taskforce
Green:	Liaison officer
Yellow:	Media
Light Blue:	Interpreter
Purple:	Workforce/technical

For security reasons, all participants are requested to wear their identification badge at all times during the events. Participants are requested to immediately report the loss of their badge to the meeting organisers.

Interpretation

Simultaneous interpretation of the plenary debates will be provided in Maltese, English and French.

A limited number of booths can be made available on a first-come, first-served basis to those delegations wishing to bring their own interpreters. These delegations are to inform the organisers in advance, and in any case not later than **20 December 2016**.

Taking the floor

Participants who wish to take the floor during the meeting are kindly requested to fill out the request-for-the-floor cards, which are to be handed in at the start of the sessions. These cards will be provided upon registration together with other meeting documents.

The floor will be given to the delegates in the order that the request-for-the-floor cards were submitted.

Information

Copies of all meeting documents will be made available outside the meeting hall.

Currency

The official currency in Malta is the euro (EUR).

Climate

The average maximum temperature during the day is normally around 15 degrees Celsius, whereas the minimum temperature during the night may fall to around 10 degrees Celsius.

More information and detailed weather forecasts are available at www.maltairport.com/weather

Facilities

A limited number of computers and printers will be available at the conference venue.

WiFi internet connection will be also available.

Embassies

The list of **Embassies and Consular Offices** representing foreign countries in Malta can be accessed from this [link](#).

Contact information

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